



Louisiana

Office of the Governor
State Board of Examiners
of Interior Designers

BOARD MEETING MINUTES

Date: **Thursday, April 11, 2019** Time: **12:00 pm**
Place: LSU Design Building, 4th Floor, Room 401, Baton Rouge

Recognition and handing out of certificates to new Registered Interior Designers

- I. CALL TO ORDER AND ROLL CALL
D. Steinmetz- Chairman, T. Ritchie- Vice-Chairman, D. Lamb- Treasurer, K. Hazel, M. Johnston, M. Verdigets
Absent: C. Sawyer- Secretary
Others present- Anna Dow, Sandy Edmonds
Quorum was present.

Welcome LSU students, faculty, Registered Interior Designers, Thom Banks, Executive Director of CIDQ

- II. PUBLIC COMMENT on today's agenda items (3 minutes per person)
- III. Presentation to students
- Board overview
 - NCIDQ exam- Thom Banks
 - LA Intern Interior Designer status
- IV. OLD BUSINESS
- Chairman's Report- D. Steinmetz
 - Administrative report- S. Edmonds
 - Legal/Disciplinary Report- A. Dow
This may be handled in executive session Pursuant to LA RS 42:17 A (1), LA RS 42:17 A (4), and/or LA RS 42:17 A (10)
- V. Approval of minutes from February 21, 2019
MOTION AND SECOND to approve minutes from February 21, 2019: D. Lamb, M. Johnston. MOTION PASSED UNANIMOUSLY.

VI. NEW BUSINESS

- Approval of current financials
MOTION AND SECOND to approve financials: K. Hazel, T. Ritchie. MOTION PASSED UNANIMOUSLY.

- Applications for Registered Interior Designer:
 - Kelsey Chappuis
MOTION AND SECOND to approve Kelsey Chappuis as a LA Registered Interior Designer: T. Ritchie, D. Lamb. MOTION PASSED UNANIMOUSLY.

2. Hollie Rodrigue

MOTION AND SECOND to approve Hollie Rodrigue as a LA Registered Interior Designer: T. Ritchie, D. Lamb. MOTION PASSED UNANIMOUSLY.

3. Marsha Cuddeback

MOTION AND SECOND to approve Marsha Cuddeback as a LA Registered Interior Designer: D. Lamb, T. Ritchie. MOTION PASSED UNANIMOUSLY.

c. Application for Intern Interior Designer:

1. Hilary Meche

MOTION AND SECOND to approve Hilary Meche as a LA Intern Interior Designer: D. Lamb, T. Ritchie. MOTION PASSED UNANIMOUSLY.

d. NCIDQ Report

e. Fall CEU update

f. Existing CD expiring. How to reinvest funds

MOTION AND SECOND to upon maturity move existing funds in CD to Capital One CD as they have the highest rates of any approved state depository: K. Hazel, M. Johnston. MOTION PASSED UNANIMOUSLY.

g. Professional Services Contracts for fiscal 2020:

1. Anna Dow

MOTION AND SECOND to approve annual contract not to exceed \$10,000 with Anna Dow to provide professional legal services for fiscal 2020: D. Lamb, T. Ritchie. MOTION PASSED UNANIMOUSLY.

2. Department of Justice (AG's office)

MOTION AND SECOND to table to the June meeting: M. Verdigets, M. Johnston. MOTION PASSED UNANIMOUSLY.

VII. NEXT MEETING DATE – June 20, 2019

VIII. ADJOURN

MOTION AND SECOND to adjourn: T. Ritchie, M. Johnston. MOTION PASSED UNANIMOUSLY.

Submitted by: Sandy Edmonds